**Technology Services Department** 721 Brewer Drive Monroe, NC 28112 (704) 296-3143

## How to sign in to Student ZScaler

Created By: Technology Services

ZScaler is the Web filter that Union County Public Schools is using. Each user will be prompted to log in to the ZScaler web portal when opening their browser for the first time.

\*\*IF the option in Step 3 is selected, then login will only need to be supplied once or whenever the cookies in their browser are cleared.\*\*

- 1. Provide your student UCPS Login Credentials.
  - a. Enter your studentID@ucps.k12.nc.us
  - b. Click Sign in

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Sign	

- 2. You will be prompted to authenticate using Microsoft O365.
  - a. Enter your studentID@ucps.k12.nc.us
    - i. Click Next

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- b. Enter your **password** 
  - i. Click Sign in

UNION COUNTY PUBLIC SCHOOLS		UNION COUNTY PUBLIC SCHOOLS
Sign in		Enter passwor
@ucps.k12.nc.us	3	
Can't access your account?		Forgot my password
	Next	



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- 3. Select **Don't show this again** to save your credentials to the computer. This will keep you signed in to the web filter.
  - a. Click Yes



4. You are now authenticated with ZScaler and may browse the internet.

